


# LTB CERTIFIED TRANSLATION

Previously Known as Lexicology Translation Bureau

 **OFFICE HOURS: 8:30 AM - 9:30 PM | SUNDAY - THURSDAY**

## LEXICOLOGY TRANSLATION BUREAU

Chamber of Commerce Membership No. 431211  
Commercial Registration No. 1010613432  
License No. 702

Professional Certified Translation Services Since 1996

**27+**

YEARS EXPERIENCE

**100+**


LANGUAGES


**50K+**


PROJECTS

## OUR HEAD OFFICE

MPR2+XP5, Prince Abdulaziz Ibn Musaid Ibn Jalawi Street  
As Sulimaniyah District, Sulaymaniyah  
Riyadh 12231, Kingdom of Saudi Arabia  
Google Plus Code: MPR2+XP5

 Landline: 011 416 9728

 Email: [lexicologytranslation@gmail.com](mailto:lexicologytranslation@gmail.com)

 Mobile: 055 423 7826

 Website: [www.ltbtranslation.com](http://www.ltbtranslation.com)

**"Your Words, Delivered in Every Language"**

Professional Certified Translation Services Since 1996

# ABOUT LTB TRANSLATION

Trusted Translation Services Since 1996

## OUR HISTORY & MISSION

**LTB Certified Translation Office** — previously known as **Lexicology Translation Bureau** — was established in 1996 with a vision to provide reliable, accurate, and officially certified translation services in Saudi Arabia. With over **27 years of continuous operation**, we have built a reputation as one of the most trusted translation service providers in Riyadh.

Our mission is to bridge language barriers and facilitate seamless communication between individuals, businesses, institutions, and government entities. We are committed to maintaining the highest standards of accuracy, confidentiality, and professionalism in every translation project we undertake.

## OFFICIAL CERTIFICATIONS

- ✓ **Chamber of Commerce:** Membership No. 431211
- ✓ **Commercial Registration:** No. 1010613432
- ✓ **License Number:** 702
- ✓ **VAT Registration:** Included in all prices
- ✓ **Government Approved:** Accepted by all Saudi ministries and embassies

## OUR QUALITY STANDARDS

- 1 Two-Step Quality Control Process
- 2 Subject-Matter Expert Translators
- 3 100% Accuracy Guarantee
- 4 Confidentiality & Data Security

 **OPEN 7 DAYS A WEEK FOR URGENT PROJECTS**

# OUR TRANSLATION SERVICES

Comprehensive Professional Translation Solutions

## CERTIFIED DOCUMENT TRANSLATION (1-10)

### 1. Birth Certificate Translation

Official translation of birth certificates for immigration, education, and legal purposes.

### 2. Marriage Certificate Translation

Certified translation of marriage certificates accepted by Saudi ministries.

### 3. Academic Certificate Translation

Diplomas, degrees, and transcripts for university admissions and employment.

### 4. Passport & ID Translation

Official translation of passports, national IDs, and residency permits.

### 5. Legal Document Translation

Court documents, power of attorney, contracts, and legal agreements.

### 6. Medical Report Translation

Patient records, medical reports, doctor's notes, and health certificates.

### 7. Business Document Translation

Company registration, commercial licenses, and business correspondence.

### 8. Technical Manual Translation

Engineering manuals, technical specifications, and product documentation.

### 9. Financial Document Translation

Bank statements, financial reports, and accounting documents.

### 10. Immigration Document Translation

Visa applications, sponsorship documents, and embassy requirements.

#### ALL SERVICES INCLUDE OFFICIAL CERTIFICATION STAMP

✓ Government Accepted

✓ Embassy Approved

✓ Court Certified

★ All translations are certified and accepted by Saudi government ministries, embassies, courts, and educational institutions.

# SPECIALIZED SERVICES

Expert Translation Across All Industries

## SPECIALIZED TRANSLATION (11-20)

### 11. Engineering Document Translation

Architectural plans, engineering drawings, and construction documents.

### 12. Scientific Research Translation

Research papers, scientific articles, and academic publications.

### 13. Pharmaceutical Document Translation

Drug information, clinical trials, and medical research documents.

### 14. IT & Software Translation

Software localization, user manuals, and technical documentation.

### 15. Marketing Material Translation

Brochures, advertisements, websites, and promotional content.

### 16. Literary Translation

Books, articles, creative writing, and literary works.

### 17. Media & News Translation

News articles, press releases, and media content translation.

### 18. Religious Text Translation

Religious books, sermons, and spiritual content translation.

### 19. Patent & Trademark Translation

Patent applications, trademark documents, and intellectual property.

### 20. Proofreading & Editing

Professional proofreading, editing, and quality assurance services.

## ADDITIONAL SERVICES

- ✓ **Notarization Services:** SAR 115 per document
- ✓ **Proofreading Only:** SAR 57.5 per page
- ✓ **Express Service:** 24-48 hour turnaround for urgent projects
- ✓ **Bulk Translation:** Special rates for large volume projects
- ✓ **Audio/Video Translation:** Transcription and translation of multimedia content

**100+**

LANGUAGES

**50K+**

PROJECTS

**27+**

YEARS

# PRICING & FEES STRUCTURE

Transparent & Competitive Pricing

📌 ALL PRICES INCLUDE 15% VAT | FREE CERTIFICATION STAMP

## STANDARD TRANSLATION RATES

Service Type	Price per Page	Details
English ↔ Arabic Translation	<b>SAR 46</b>	Standard page (250 words) All document types included
Other Language Pairs	<b>SAR 115</b>	All languages except English↔Arabic French, Spanish, German, etc.
Express Service (24-48 hrs)	<b>+30%</b>	Added to base price Guaranteed fast turnaround
Same-Day Service	<b>+50%</b>	Emergency service Subject to availability

## ADDITIONAL SERVICES PRICING

Notarization Services	<b>SAR 115 per document</b>
Proofreading Only	<b>SAR 57.5 per page</b>
Document Attestation	<b>SAR 100-300</b>
Urgent WhatsApp Service	<b>Available 24/7</b>

### PAYMENT TERMS

**Payment Schedule:**

- 1. 50% advance payment on submission of work
- 2. 50% remaining payment upon delivery of completed translation

**Payment Methods:**

- Cash payment at our office
- Bank transfer (details below)

#### BANK TRANSFER DETAILS

**Account Name:** Fayez Alyami Translation Office  
**Bank Name:** Alinma Bank  
**Account Number:** 68203014306000  
**IBAN:** SA19 0500 0068 2030 1430 6000

# WHY CHOOSE LTB

Your Trusted Translation Partner

## OUR COMPETITIVE ADVANTAGES

### Government Certified

Accepted by all Saudi ministries, embassies, courts, and international institutions.

### 27+ Years Experience

Decades of trusted service to individuals, businesses, and organizations since 1996.

### Expert Translators

Specialized by field ensuring accurate terminology and context understanding.

### Quality Assurance

Two-step proofreading and review process for 100% accuracy guarantee.

### 100+ Languages

Wide language coverage from common to rare language pairs.

### Fast Delivery

Submit via WhatsApp/email, receive electronically anywhere in Saudi Arabia.

### Fair Pricing

Transparent pricing with no hidden costs. All prices include VAT.

### Confidentiality

All documents handled with utmost security and privacy protection.

## OUR TRANSLATION PROCESS

1

### Submit Document

Via WhatsApp, Email or Office

2

### Expert Translation

By Subject Specialist

3

### Quality Check

Second Expert Review

4

### Certification










Official Stamp & Delivery

🏆 100% ACCURACY GUARANTEE | GOVERNMENT APPROVED

# OUR CLIENTS & PARTNERS

Trusted by Government & Private Sector

## GOVERNMENT MINISTRIES WE SERVE

 Ministry of Foreign Affairs	 Ministry of Education
 Ministry of Health	 Ministry of Justice
 King Saud University	 King Faisal Specialist Hospital
 Saudi Aramco	 US Embassy
 UK Embassy	Canadian Embassy

## INDUSTRIES WE SERVE

- ✓ **Legal Sector:** Law firms, courts, legal departments
- ✓ **Healthcare & Medical:** Hospitals, clinics, research institutions
- ✓ **Engineering & Technical:** Construction, manufacturing, oil & gas
- ✓ **Education & Academia:** Universities, schools, research centers
- ✓ **Corporate & Business:** Multinationals, SMEs, financial institutions
- ✓ **Immigration & Travel:** Individuals, families, expatriates
- ✓ **Individuals & Personal:** Personal documents and certificates

**27+**

YEARS TRUST

**1000+**

CLIENTS

**50K+**

PROJECTS

 **OFFICIAL TRANSLATION PARTNER TO GOVERNMENT ENTITIES**

# CLIENT TESTIMONIALS

Trusted by Thousands of Clients

## WHAT OUR CLIENTS SAY

"LTB provided excellent certified translation for our company's legal documents. Their attention to detail and understanding of legal terminology was impressive. The documents were accepted by the Ministry without any issues."

**Ahmed Al-Rashidi**

Corporate Legal Department, Riyadh

"As a medical professional, I needed accurate translation of research papers. LTB's medical translators understood the technical terms perfectly. Their certification was accepted by the Saudi Commission for Health Specialties."

**Dr. Sarah Mohammed**

Medical Researcher, King Saud University

"For our immigration documents, LTB provided certified translations accepted by the embassy without any issues. Fast service and professional handling of personal documents."

**Mohammed Khan**

Expatriate Professional, Jeddah

"We've been using LTB for all our technical manual translations for 5 years. Consistent quality and expert terminology. Their understanding of engineering terms is exceptional."

**Engineering Solutions Co.**

Technical Documentation Department

"Fast, reliable, and professional service. Our university documents were translated and certified within 24 hours. Highly recommended for academic translations."

**University Admissions Office**

Riyadh University

"Excellent service for business document translation. Their understanding of commercial terminology and fast turnaround helped us meet tight deadlines."

**Business Development Manager**

International Trading Company



**Rated 4.9/5 by Our Clients**

27 Years of Trust & Quality Service

[!\[\]\(346f5b9c8222e44e815e44b5dc7c53e5\_img.jpg\) JOIN OUR SATISFIED CLIENTS TODAY](#)



# CONTACT INFORMATION

Get Professional Translation Services

🕒 OFFICE HOURS: 8:30 AM - 9:30 PM | WHATSAPP 24/7

## CONTACT DETAILS



### Landline

011 416 9728



### Mobile & WhatsApp

055 423 7826



### Email Address

lexicologytranslation@gmail.com



### Website

www.ltbtranslation.com

## OFFICE ADDRESS

### VISIT OUR OFFICE

**MPR2+XP5, PRINCE ABDULAZIZ IBN MUSAID IBN JALOWI STREET**  
AS SULIMANIYAH DISTRICT, SULAYMANIYAH  
RIYADH 12231, KINGDOM OF SAUDI ARABIA

📍 **Google Maps:** Search "LTB Translation Riyadh"

📍 **Google Plus Code:** MPR2+XP5

📍 **Landmark:** Sulimaniyah District, near Prince Abdulaziz Street

## HOW TO REACH US

- ✓ **By Car:** Ample parking available at office location
- ✓ **Public Transport:** Easily accessible from Sulimaniyah Metro Station
- ✓ **Online Submission:** Send documents via WhatsApp or Email
- ✓ **Home/Office Service:** Available for bulk projects (extra charge)
- ✓ **Wheelchair Access:** Office is wheelchair accessible

➡ **SEND YOUR DOCUMENTS VIA WHATSAPP FOR INSTANT QUOTATION**

# LTB TRANSLATION OFFICE

Your Professional Translation Partner



**"Your Words, Delivered in Every Language"**

Professional Certified Translation Since 1996

## OUR COMMITMENT TO QUALITY

We guarantee accurate, reliable, and certified translation services for all your needs. Our team of expert translators ensures that every document meets the highest standards and is accepted by government authorities, embassies, and institutions worldwide.

**100%**  
ACCURACY

**24/7**  
SERVICE

**FREE**  
CERTIFICATION

## PAYMENT INFORMATION

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**Accepted Methods:** Cash or Bank Transfer

### BANK TRANSFER DETAILS

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**Bank Name:** Alinma Bank

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## GET STARTED TODAY

**MPR2+XP5, PRINCE ABDULAZIZ IBN MUSAID IBN JALOWI STREET**

AS SULIMANIYAH, SULAYMANIYAH DISTRICT, RIYADH 12231

☎ 011 416 9728 | 📠 055 423 7826

✉ lexicologytranslation@gmail.com

🌐 [www.ltbtranslation.com](http://www.ltbtranslation.com)

📱 **SCAN TO SAVE CONTACT**

WhatsApp: 055 423 7826

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